

## **Personal Lines Insurance Broker**

**Sullivan Insurances – Athlone**

**[www.sullivaninsurances.ie](http://www.sullivaninsurances.ie)**

**We are seeking to recruit a Personal Lines Insurance Broker for our new Athlone office.**

### **Responsibilities**

- Prepare and issue renewals within compliance deadlines
- Deal with client queries, renewals and policy amendments on a day to day basis
- Provide new business quotations and achieve targets
- Ensure that all Central Bank regulations are complied with.

### **Requirements**

- Must be progressing through your CIP qualifications and must be CPD compliant
- Must have at least one year's experience in a similar role
- A knowledge of Relay and Microsoft Office an advantage
- Ability to work as part of a team and to work off own initiative.
- Excellent communication skills

### **Benefits**

- Salary Negotiable depending on experience
- Bonus Scheme applicable
- Permanent position

If you have the relevant skills and experience for this role then please apply today by sending your CV to [hr@sullivaninsurances.ie](mailto:hr@sullivaninsurances.ie) . Please enter the word SALES on your email subject line.