



McCarthy Insurance Group

Your Trusted Partner And Advisor

McCarthy Insurance Group is one of Ireland's leading insurance brokerages. We pride ourselves in offering our customers a one-stop-shop approach for insurance. We provide products for car, home, liability, motor trade, commercial packages. We can also cover life, health & pension requirements. Established in Fermoy in 1952, we have offices in Cork, Kerry, Waterford & Dublin.

An opportunity has arisen for **Commercial Accounts Assistant** for our office in **3 & 4, South Mall, Cork.**

The successful candidate will be providing administrative support to Commercial Account Executives, processing commercial renewals including preparation of submissions for market. You will be providing new quotes to SME as well as dealing with any mid-term queries our clients may have.

If you would like to be considered for this exciting opportunity **you must have 2 years experience in a similar role and hold the CIP qualification as a minimum**

You must have excellent interpersonal skills & organisational skills. Ability to negotiate & ability to work on own initiative essential.

If this sounds like the next opportunity for you and you have the necessary skills & experience as outlined above, then please apply by sending your CV to hr@mig.ie

Charles McCarthy Insurances Ltd. is an equal opportunities employer.

Charles McCarthy Insurances Ltd. t/a McCarthy Insurance Group is regulated by the Central Bank of Ireland.