

Compliance Officer

Overview

KennCo Underwriting Limited are currently recruiting for an additional Compliance Officer to join their team. Reporting to the Head of Compliance, you will work with your colleagues in the delivery of compliance monitoring and guidance, along with operational oversight to ensure compliance with applicable regulation across all departments. This is a hybrid role based in Rathfarnham, Dublin 16.

Key Responsibilities:

- Conducting internal audits and gap analysis.
- Monitoring and reporting on errors and breaches and working with the business to remediate them.
- Monitoring and reporting on customer complaint data and completing complaints analysis reports.
- Managing Data Access Requests and assisting the business with data protection queries.
- Reviewing and updating company policies, procedures and documentation.
- Assist with the development of internal compliance-related training.
- Assist with Insurer audits.
- Maintaining an up to date and in-depth knowledge of the current and emerging regulatory requirements as applicable to the business.
- Ensure assigned compliance tasks under the Compliance Plan are completed accurately within required timeframes, e.g. reports for Insurers, CPD checks, financial sanction checks.
- Provide compliance guidance and direction for all business requirements, covering all applicable regulatory requirements including for example but not limited to the CPC, CICA, DMD, IDD, MCC, GDPR.

Essential Experience:

- Applicants must hold at least one of the following qualifications: CIP or a Data Protection Qualification, and either have or be working towards the Professional Diploma in Compliance.
- Minimum 2 years' experience in a Compliance, Data Protection, Audit or related role within the insurance industry in Ireland.

If you are interested in this position, please forward a copy of your CV and covering letter to Elaine Corrigan at the following e-mail address: hr@kennco.ie