

**Position:** Commercial Client Service Executive  
**Company:** Clear Insurance Ireland  
**Location:** Dublin Branch  
**Contact:** Fiona Gill  
**Contact Email:** [fiona.gill@thecleargroup.com](mailto:fiona.gill@thecleargroup.com)

**Date Posted:** 29<sup>th</sup> January 2026



**Job Specification:**

**Clear Insurance Ireland** are looking to recruit an experienced Commercial Client Service Executive on a full-time basis, will be responsible for service and retention of their own book of business, within our commercial team. Suitable candidates will be self-motivated and customer focused and willing to work as part of a team. The role involves contact with existing and new customers.

**Qualifying Criteria:**

The successful applicant should have CIP qualification, with a minimum of 2 years' experience working in Commercial Insurance. Applicants need to demonstrate their level of working knowledge within this area of Insurance. They must also comply with the Central Bank of Ireland's Minimum Competency Code.

The successful candidate will be based in our Dublin office and should have 2+ years commercial experience within broker.

Handling and developing of a commercial book of business.

Knowledge of the commercial insurance market and commercial lines products.

The ability to assess the insurance needs of clients and provide them with appropriate coverage options.

Focused, diligent & be committed to work.

Able to communicate effectively (in both written and verbal form).

Willing to be part of a team.

Have attention to detail and time management.

Can manage own workload.

Strong relationship building skills.

Aptitude to make real-time decisions based on changing information.

Problem-solving abilities.

Ability to maintain clear lines of communication with management.

## **Benefits**

Joining our vibrant and growing team has a number of great benefits.  
Competitive salary & bonuses (Quarterly & Annually).  
Opportunities to progress in to a Commercial role.  
Pension Contribution & other Employee Benefits.  
Private Medical Insurance.  
Free parking.  
Modern / New office facilities.  
Generous Holiday Allowance.  
Access to Clear Group Staff Development and Personal Development Programmes.  
Company funded exam costs.  
Position available – Immediate.

## **About the Company:**

**The Clear Group**, one of the largest Independent insurance brokerages in the UK & Ireland with offices in 35 Locations and group employee numbers of 1000+.

[www.thecleargroup.com](http://www.thecleargroup.com)

With offices in Cork, Kerry, Waterford & Dublin – **Clear Insurance Ireland** is a member of the Broker Federation of Ireland (BFI). The combined purchasing power of more than 35 mid-sized brokers means we can offer highly competitive insurance packages to our clients.

We are also a member of Brokers Ireland and are regulated by the Central Bank of Ireland.

We are committed to the ongoing development of staff. Through the Minimum Competency requirements as set out by the Central Bank. All staff are now required to adhere to a minimum level of professional standard through examinations and Continuous Professional Development (CPD).

Clear Insurance Ireland is an equal opportunities employer.

[www.clearinsuranceireland.com](http://www.clearinsuranceireland.com)

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**Please respond with your Curriculum Vitae, in the strictest confidence, to:**

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