

# APPLICATION FORM: CERTIFICATE IN CLIMATE RISK & MICRO-CREDENTIAL



(PLEASE USE BLOCK CAPITALS) Please note incomplete forms will be returned

MEMBERSHIP NUMBER (If known)

If you are not a member of the Insurance Institute, please tick this box.

## Personal Details

Salutation Mr/ Ms/ Mrs/

First Name

Surname

Maiden Name

Date of Birth   /   /

Gender  Male  Female

Home Address (Note that due to HEA statutory requirements, you MUST provide your home address & Eircode details here)

Eircode

Telephone

Mobile

Email Address 1\*

Email Address 2\*

\* Please note 2 unique email addresses are required

## Employment Details

Employer

Job Title

Work Address

Eircode

Work Telephone

## Student Details\*

\*The following information is required by our awarding body, ATU Sligo

Country of Birth	Nationality
PPS Number	ATU Sligo Student Number (if known)

## Additional Assistance

Candidates who have a physical or sensory disability or a specific learning problem (e.g. dyslexia) and who wish to avail of support, please contact Deirdre Morrissey in Member Services who will advise you how to apply and the supporting documentation required.

If you have any further queries, please contact: memberservices@iii.ie - 01 645 6670

## Terms and Conditions

### Employer Sponsorship

I hereby agree that where my employer is sponsoring my registration, the Insurance Institute may share the following information with them in order to comply with any sponsorship arrangements:

- confirmation of programme/micro-credential registration
- attendance/non-attendance/deferral of programme/micro-credential
- programme/micro-credential results (pass or fail only)

Please note that we do not disclose to employers any information regarding physical or mental health issues which are notified to us (e.g. for deferral of exams).

### Third Parties

We may also share your information with our educational partners (e.g. ATU Sligo, our current Awarding Body), our Skillnet partner (where you avail of funding), and other relevant third parties, such as examiners or lecturers, or where required to comply with any legal, regulatory, statutory, or other compliance obligations.

### The following documents are available to view at [www.iii.ie](http://www.iii.ie)

- Examination Regulations
- Exemption Policies
- Prospectus
- Data Protection & Privacy Policy
- Code of Ethics & Conduct
- Membership Terms & Conditions

## Data Protection and Privacy

- The Insurance Institute respects the right to privacy of its members.
- The Insurance Institute processes personal data in accordance with Data Protection legislation and the Institute's Data Protection & Privacy Policy [available at [www.iii.ie/Data-Protection-And-Privacy-Policy](http://www.iii.ie/Data-Protection-And-Privacy-Policy)]
- When examinations are provided in the online environment, the Institute appoints a third party contractor to invigilate the examinations and to collate the results of multiple choice examination questions. For the purpose of invigilation, it is necessary for the Institute to provide certain personal data to the third party contractor. It is also necessary for the contractor to collect additional personal data from the candidate. If this application concerns an examination to be taken remotely, it is mandatory that you read the Addendum to the Privacy Policy applicable to online examinations [available at - [www.iii.ie/Portals/0/Documents/Membership%20Information/data-protection-and-policy-addendum.pdf](http://www.iii.ie/Portals/0/Documents/Membership%20Information/data-protection-and-policy-addendum.pdf)]. Please confirm that you have read this and give your consent to the collection and processing of this data in accordance with the terms of the Addendum, by ticking the box below:

For the purpose of taking my examination in the online environment, I confirm that I have read the Addendum to the Data Protection and Privacy Policy of the Institute applicable to online examinations and I hereby consent to the processing of my personal data in accordance with the terms of that Addendum

